

ActionAid Bangladesh is looking for suitable candidates for the following position:

## **Senior Officer - Resilience and Climate Justice (R & CJ)**

Unit	:	Resilience and Climate Justice
Location of posting	:	Dhaka
Types of contract	:	Regular
Number of position	:	1 (One)
Salary and benefits	:	Monthly Gross Salary will be BDT. 81,004 with other admissible benefits such as festival bonus, provident fund, gratuity, medical benefit, group life insurance, mobile & internet allowance etc, as per HROD Policy.

### **Job Summary:**

The position is to facilitate the implementation of climate justice programme and policies at the national level by supporting the Resilience and Climate Justice Team. The position will contribute to research initiatives related to Climate Justice and support knowledge management and designing of program and policy interventions to deliver the country strategy of ActionAid Bangladesh. Moreover, this position will facilitate the implementation of the resilience programme at LRP having women and young people's leadership at the center of programme analysis. The position requires a clear understanding of feminism, women's rights, and resilience. S/he should have sound knowledge of human rights-based approach, and partnership management and should be willing to work with disadvantaged communities affected by disasters. S/he must have networking and liaison capacity to build and maintain relationships with relevant agencies, departments, and I/NGOs to mobilize and influence women's resilience agendas and policy applications/implementations at national and international levels. S/he should have demonstrated experience in conducting research of different natures and managing research-based projects. The position should have strong coordination and communication skills and should be a team player to contribute effectively to a diversified working environment.

### **Key responsibilities include (not limited to):**

#### **Research, Policy Analysis and Knowledge Management:**

- Work under the guidance of Manager- Resilience and Climate Justice to identify policy agenda,
- review relevant policies and draft policy briefs/policy positions.
- Ensure quality of literature review and relevant policies analysis.
- Prepare knowledge material and participate in policy advocacy.
- Work on knowledge material for the International Water Conference and Olympiad.
- Document best practices and failure of resilience intervention.
- Work on documentation and timely reporting of programme/campaign activities.

## **Roll out of Resilience Framework in LRPs**

- Design and facilitate the roll-out of Resilience Framework in selected LRPs.
- Develop LRP-wise Resilience Profile highlighting women and young people's leadership.
- Facilitate women-led resilience interventions in targeted LRPs.
- Facilitate the development of women leadership on resilience and climate justice at LRPs.

## **Advocacy and Networking**

- Design and facilitate policy advocacy on climate justice at the local, sub-national and national levels.
- Actively participate at different national conferences, where appropriate, to uphold and influence ActionAid's position on climate justice.
- Provide regular updates and insights on negotiations and positions of key countries/groups to ActionAid Bangladesh and International.
- Organise/participate in events (seminars, workshops, dialogues) and mobilisations to influence national policies in favour of the climate and disaster-affected communities.
- Build and maintain effective working relationships with government, civil society representatives, networks, platforms and media at the national level.

## **Campaign for climate justice**

- Support in the design and construction of social movements on climate justice at local, sub-national and national level.
- Network and link movements around climate justice at different levels.
- Provide technical assistance to movement and campaign partners in terms of planning, budgeting and implementation, especially at LRP

## **Relationships**

Senior Officer - Resilience and Climate Justice will report to Manager – Resilience and Climate Justice of ActionAid Bangladesh. S/He has to maintain functional relationship with his/her peers, greater programme team including project teams under PPC Directorate and organisation's priority teams. S/He must be able to communicate with other teams and units both programme and operational.

## **Required Educational Qualification and Experiences**

### **Education**

- Post-graduation in Environmental Science/Environmental Studies/ Disaster and Environment studies/ Development Studies or a Complementary degree.
- Training on climate change-related policy analysis, policy advocacy and networking.

### **Experience**

- At least 3-4 years of working experience in relevant field, in the development sector.

## Required Competencies

- **Leadership** : Ability to follow instructions and complete assigned tasks efficiently and to take decisions independently.
- **Emotional Intelligence**: Understanding and recognition of own emotions and their impact on others and respond accordingly. Can manage stress well.
- **Communication & Collaboration**: Possess effective communication skills to interact with colleagues and stakeholders. Coordinate with team members to provide support as required.
- **Problem Solving Skill** : Ability to identify root-cause, analyse and propose alternative solutions based on their understanding of the organisation's policies and procedures.
- **Networking** : Ability to build relationships with colleagues and external stakeholders. Initiates or engages in networking activities and events and provide relevant information to external stakeholders and different forms with proper evidence.
- **Learning Agility**: Reflects on past experiences and uses that knowledge to inform future actions. Adapts to new work processes or technology with minimal guidance. Seeks out information and resources to expand their knowledge beyond their immediate responsibilities. Willingness to receive feedback and address those feedback positively.
- **Decision Quality** : Demonstrates sound judgment in routine decision-making situations. Understands the potential consequences of decisions and seeks input from others when appropriate. Open to feedback and willing to adjust decisions based on new information.

## Application instructions

**Only those who meet the above requirements are requested to apply** following these instructions:

- The last date of application is **04 November 2023.**
- Please [Click Here](#) to submit your application.

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ActionAid Bangladesh aims to attract and select a diverse workforce, ensuring equal opportunity for everyone, irrespective of race, age, gender, sexual orientation, HIV status, class, ethnicity, disability, location and religion. Any personal persuasion/phone call will result in disqualification of candidature.

ActionAid Bangladesh has a non-negotiable policy of ZERO TOLERANCE towards Sexual Harassment, Exploitation and Abuse (SHEA), Child Protection Policy and other relevant safeguarding policies and expects all employees to abide by the Safeguarding Policies and Code of Conduct of ActionAid Bangladesh.

**NB:** There is no cost involved with applying for positions at ActionAid Bangladesh. Any solicitation of funds/money from job applicants should be regarded as fraudulent.